

**BYRON-BERGEN CENTRAL SCHOOL  
BOARD OF EDUCATION MEETING  
Thursday, September 23, 2021  
6:00 p.m. – Jr./Sr. High Cafeteria**

- Call to Order: The meeting was called to order at 6:00 p.m. by President D. List.
- Members Present: D. List , K. Carlson, W. Forsyth, T. Menzie, J. VanValkenburg
- Members Absent: Y. Ace-Wagoner, A. Phillips
- Also Present: P. McGee, L. Prinz, R. Stevens, A. Grillo, M. Marcello, B. Meister, B. Brown and 26 members of the audience.
- President’s Report: D. List welcomed everyone who came out for the New Employee Reception. She was sorry she missed Opening Day but heard it went well. Everyone did a great job getting the buildings ready for the start of school. The NYSSBA conference has gone virtual for this year. There is a GVSBA meeting on Sept 27<sup>th</sup> at 4:45 p.m.
- Principals’  
Comments: A. Grillo reported:
- Benchmark assessments have been completed in the 6<sup>th</sup>-8<sup>th</sup> grade. There are no solid scores from last year.
  - Met with all students about the Code of Conduct and their expectations in the Jr./Sr. High.
  - Homecoming/Spirit Week, pep assembly, hall decorating, etc., will be October 12<sup>th</sup>-15<sup>th</sup>.
- B. Meister reported:
- The Elementary School is off to a great start, things are running smoothly.
  - The Elementary is finishing up benchmark assessments in Math and ELA with students and they should be completed by the end of the week.
  - J. Voos, the Elementary School Counselor, is working on creating a “Welcome Team” to make new students feel more comfortable in a new setting.
  - The Elementary is working on a 5<sup>th</sup> grade promise to help students to become better in a leadership role.
  - October 28<sup>th</sup> the STEP Boosters will be hosting Trunk or Treat at 6:00 p.m. in the Elementary Bus Loop.
- Director Of  
Instructional  
Services  
Comments: B. Brown reported that faculty has been busy working on curriculum writing that focuses on learning loss. Benchmark assessments are almost complete and next they will be assessing the data. The Special Education Department is off to a great start, they have made necessary changes to IEP’s. On the Superintendent’s Conference Day (October 8<sup>th</sup>) faculty will

be focusing on RTI, IST, and SEL. We are at 93% participation of teachers for Instructional Coaching.

Business  
Administrator  
Comments:

L. Prinz reported that Monday the Audit Committee met to go over the final audited financial statements and she is working on the Corrective Action Plan; these will both need to be approved and submitted to the State in October. Tax collection is going well; September 30<sup>th</sup> is the last day to pay without a penalty and October 1<sup>st</sup>-30<sup>th</sup> there is a 2% penalty.

Academic Focus:

None

Student Council

None

Superintendent's  
Comments:

P. McGee stated next Tuesday, September 28<sup>th</sup>, GLOW with Your Hands will take place at the Genesee County Fairgrounds in Batavia. GLOW with Your Hands is a hands-on career exploration event for GLOW region students highlighting high-growth and high-demand careers in agriculture, manufacturing, and skilled trades. Students can participate in a variety of activities including welding, bricklaying, electrical wiring, heavy equipment operation, and much more. The Capital Project newsletter has been sent out; there are also banners and a video. A public meeting for the upcoming Capital Project is scheduled for September 30<sup>th</sup> at 6:30 p.m. in the Jr./Sr. High Auditorium. The Capital Project Vote is October 7<sup>th</sup> from 1:00 p.m. to 9:00 p.m. The Genesee County Sheriff's Department came for their annual review of the SRO program. There is one new addition to New Business: 12.3 Approval of Secretary – Michelle Clare (Eff. 9/27/21).

Consent Agenda:

It was moved by W. Forsyth and seconded by K. Carlson that the following consent agenda be approved:

Approval of Minutes

September 9, 2021

Financial Matters

General Fund Bills: Warrant A-15, Ck. # 21109-21112, \$13,883.83

Warrant A-17, Ck. # 21113-21114, \$105,683.40

Warrant A-18, Ck. # 21115-21173, \$1,016,326.71

School Lunch Fund Bills: Warrant C-3, Ck. # 200761-200771, \$16,772.28

Federal Fund Bills: Warrant F-3, Ck. # 400352, \$67.08

Warrant F-4, Ck. # 400353, \$39,960.00

Trust & Agency Fund Bills : Warrant TA-5, Wire # 1415-1419,

Ck. # 300900-300901, \$133,214.04

Warrant TA-6, Wire #1420-1423,

Ck. # 300902-300903, \$105,823.36

Monthly Treasurer's Report – August 2021

Personnel Matters

Resignations/Retirement:

Resignation – School Monitor – Krista Galdun (Eff. 8/29/21)

Resignation – Food Service Worker – Kristina Bird (Eff. 9/27/21)

Resignation – Food Service Worker – Rebekah Ireland (Eff. 9/27/21)

Resignation – School Monitor – Rebekah Ireland (Eff. 9/27/21)

Approvals:

Additional Summer Hours – Elementary Teachers

Jillian Bradigan

Charity Kinkelaar

Replacement 2021-2022 Elementary Grade Level Team Leader

Kelly Heilemann

Appointment – Secretary – Rebekah Ireland (Eff. 9/27/21)

Rebekah Ireland, is hereby provisionally appointed to the full-time (12-month, without summer hours) Civil Service position of Secretary (initially in the Jr. High School Office) effective September 27, 2021. The rate of pay during the 2021-22 school year is as per contract. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Office Personnel and Teachers' Aides Association. This appointment is provisional until successful completion of the Civil Service Secretary exam. Rebekah must register and take the next Civil Service examination for Secretary, once it is offered, and be reachable on the results list.

Appointment – Bus Driver (School) – Noma Evans (Eff. 9/1/21)

Capital Project Vote – Election Inspectors October 7, 2021

Miscellaneous Matters

None

CSE Review

Case # 3125, # 3973, # 4759

The motion passed 5 Yes, 0 No

Policy Committee  
Update:

None

Facilities  
Committee  
Update:

Capital Project Voter Referendum Resolution – October 7, 2021  
from 1:00 p.m.-9:00 p.m. Jr./Sr. High Cafeteria

Budget Committee  
Update:

None

Audit Committee  
Update:

None

SOAR Update: None

Positive Recognition: None

Approval – 2021-2022 Multi-Year Purchasing Agreement (MYPA) Upon the recommendation of the Superintendent, it was moved by J. VanValkenburg and seconded by W. Forsyth to approve the 2021-2022 Multi-Year Purchasing Agreement (MYPA) SAA #39754.0 for the purchase of Chromebooks, Laptops, and Interactive Boards for an amount not to exceed \$149,900.58. The motion passed 5 Yes, 0 No.

Approval – 2021-2022 District-Wide School Safety Plan Upon the recommendation of the Superintendent, it was moved by T. Menzie and seconded by K. Carlson to approve the 2021-2022 District-Wide School Safety Plan. The motion passed 5 Yes, 0 No.

Approval – Secretary – Michelle Clare (Eff. 9/27/21) Upon the recommendation of the Superintendent, it was moved by W. Forsyth and seconded by K. Carlson to approve Secretary – Michelle Clare (Eff. 9/27/21). Michelle Clare, is hereby provisionally appointed to the full-time (12-month, without summer hours) Civil Service position of Secretary (initially in the Jr./Sr. High School Counseling Office) effective September 27, 2021. The rate of pay during the 2021-22 school year is as per contract. The terms and conditions are as outlined in the agreement between the Byron-Bergen Central School District and the Byron-Bergen Office Personnel and Teachers' Aides Association. This appointment is provisional until successful completion of the Civil Service Secretary exam. Michelle must register and take the next Civil Service examination for Secretary, once it is offered, and be reachable on the results list. The motion passed 5 Yes, 0 No.

Public Comment: None

Information/Announcements/Reports: There was discussion and approval of Schedule C NYS School Boards Association Representative and Voting Representative – Y. Ace-Wagoner and Alternate representative and Voting Representative – T. Menzie. The motion passed 5 Yes, 0 No.

Requests Requiring Board Consideration: None

Review of Next Meeting's Agenda:  
Policy Committee Update  
Facilities Committee Update

Budget Committee Update  
Audit Committee Update  
SOAR Committee Update  
Positive Recognition

Adjournment: It was moved by W. Forsyth and seconded by J. VanValkenburg to adjourn the meeting at 6:57 p.m.  
The motion passed 5 Yes, 0 No.